

CALIFORNIA APPRENTICESHIP COUNCIL

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CAC/CCA LIAISON COMMITTEE MEETING**MINUTES**Wednesday – January 23, 2013 8:00 A.M.**I. Call To Order/ Roll Call**

CCA Interim Chairperson Scott Lewis called the meeting to order at 8:13 A.M.

Members present: Scott Lewis, Jack Buckhorn, Patrick Knighton, and Chief Diane Ravnik

Members absent: Duane Friel, Keith Dias, Donna Bechthold, Pula Resa, and Carl Goff
A quorum was met.

II. Review/Approval of the minutes of October 24, 2012

A motion and a second to approve the minutes of October 24, 2012 meeting was made. All approved. The minutes were approved as submitted.

III. bma media group – Raymond Liptak – Elyssa Georgian

BMAs Media Group services are marketing, public relations, multimedia and special events. BMA is a union company and specializes in union construction trades. Their specialty is in celebratory and special events. Mr. Liptak gave an overview of what they have to offer the committee for their 2014 California Conference on Apprenticeship. Chief Ravnik asked what BMA does to seek sponsorship. Ms. Georgian stated that they would work from a list provided from the committee of whom they want solicited.

IV. Special Call To Order

Interim Chair Scott Lewis reported that the committee received a resignation letter from CCA Chairperson Ken Lavigne. Mr. Lewis stressed the importance of replacing the position with someone from a Southern California organization. He stated that he has available the paperwork to move this issue forward. It was suggested to perhaps have the conference in Northern California.

A motion was made for Interim Chairperson Scott Lewis to contact bma media group to begin the cost analysis. The motion was amended to allow a couple of weeks to try to find out if the committee can find a Southern California Chairperson and if unable to find one, the committee will contact bma media group for a proposal. A second was made. All were in favor. The motion carried.

A motion and a second were made to seek competitive bidding for different media agencies. All were in favor. The motion carried.

- V. Treasurer's Report – Patrick Knighton
- Mr. Knighton reported the only expenses that were made was for the coffee service at the October 2012 meeting.
A motion and a second were made to approve the Treasurer's report. All were in favor. The motion carried.
- VI. Possible Hotel Sites for 2014 Conference – Scott Lewis
- Mr. Lewis stated that no action will be taken and will be held over until the next meeting.
- VII. Additions to Conference Mailing List
- Interim Chair Scott Lewis noted that Chief Ravnik commented at the last meeting that the upcoming conference is an opportunity for the committee to outreach to other groups. She suggested adding the local and regional WIBs as well as the ICV (Interagency Council on Veterans) to the conference's invitation list. Chief Ravnik volunteered to create a list. Mr. Knighton stated that he is planning on getting a mailing list from the California School Board Association in San Diego.
- VIII. Possible Networking event sites for 2014 conference
- Mr. Don Simonich has been appointed the contact person for the event site. Mr. Simonich will present a report on his search for a site upon completion.
- IX. Establishing Dates for the rough schedule for 2014 Conference
- Mr. Lewis stated that a date must be set by the next committee meeting in April.
 - The agenda item is carried over until the next meeting.
- X. List Possible Workshops for 2014 Conference
- Scott Lewis noted past workshops and also noted the following suggestions from the last meeting:
 - Construction Tech Academy
 - OSHA Training
 - Employment Training Panel
 - Kaiser
 - Additional suggestions
 - Apprenticeship Preparation Programs
 - DLSE – Audits
 - Employer Digital Classroom – e-books
 - Best Practices with Local WIBs – ETPL (Employer Training Provider List)
 - Out Reach – Best Practices
- Mr. Lewis assigned those that gave additional suggestions to write a syllabus for the conference program.
- XI. Entertainment Suggestions for 2014
- Agenda item will be tabled to the next meeting on April 24, 2013.

XII. Adjournment

- A motion and a second were made to adjourn the meeting. All were in favor. The motion carried.

The meeting adjourned at 9:17 a.m.